

Guidelines and Safety Procedures for Small Groups Meeting at Brentwood Hills

Effective October 1, 2020

Everyone entering the Brentwood Hills building will complete a screening process.

- Enter at the Administrative Entrance (or designated entrance for your group).
- Each person will take their temperature as they enter. If your temperature is 100.0 or higher, they cannot enter the BHCC building.
- Each person will review these questions and if they answer “yes” to any question, they cannot enter the BHCC building.
 - I have had a temperature of 100.0 or higher in the last 48 hours.
 - I have had a cough, shortness of breath, or a sore throat in the past 48 hours.
 - I have recently lost my sense of smell or taste.
 - I have had vomiting or diarrhea in the past 24 hours.
 - In the past 14 days, I have been in close contact with someone who is currently positive for COVID-19.
 - I have tested positive for COVID-19.

Face masks are required while in the Brentwood Hills building. For outdoor events, in parking lot and grass areas, masks are recommended but not required.

Social distancing (6 feet) should be maintained in the Brentwood Hills building and outside.

The kitchen and coffee stations are closed.

Eating in the building is allowed if individual meals are brought in by each person. No sharing of food or drink. All trash needs to be placed in provided receptacles. Any tables used should be cleaned after eating.

Cleaning protocols are posted near the Administrative Offices. Excel will clean after each event.

Please wash hands often and use hand sanitizer.

Groups should remain only in the areas of the building reserved for each event.

The host of each event/meeting is responsible for explaining all rules and policies.